

ST. LUKE PRESCHOOL COVID-19 POLICIES AND PROCEDURES

St. Luke Preschool will strive to provide the safest and healthiest environment possible for the students and staff of our program. In an effort to do so, the following policies and procedures will be in place until further notice.

Drop-Off and Pick-Up Procedures

- Drop-off hours: 8:30 AM to 9:00 AM Pick up hours: 12:00 PM to 12:30 PM
- Children will have a temperature check each morning while still seated in the car. To attend preschool, a child's temperature must be less than 100 degrees.
- No fever reducing medications should be given to children prior to attending preschool.
- The parent or their assignee should be ready to answer the three Daily Health Screening for COVID-19 questions. (See attached)
- Once a child has completed the temperature check and screening, the family member will proceed through the carpool line where the student will then exit the car and be taken to their classroom by a staff member.
- Children will remain in their classrooms until a staff member escorts them to their family's car for pick up at the end of the day.
- Please seat your child in the rear passenger seat if at all possible.
- Family members will be required to wear a face mask during drop off and pick up.
- It is recommended that families use the same person for drop off and pick up each day.
- Only staff and students will be permitted to enter the church building.
- If arriving after 9:00 AM, please call the preschool at 919-774-6224.

Classroom Procedures

- Children will not be required to wear masks but may do so if parents choose. Parents will send their child to school wearing their mask if it is their intention for their child to wear a mask while at school. The governor's mandate encourages the wearing of masks by all children ages five and older.
- No masks are permitted for children ages two and under.
- Teachers will undergo a temperature check and Daily Health Screening for COVID-19 each morning and will wear masks throughout the day.
- Children will spend the day with their classmates and teachers only.
- There will be no large gatherings of students such as chapel, music and library time.

- Children will not participate in communal activities in their classrooms such as water tables, sand or beans and rice.
- Social distancing is not to be expected in the preschool classroom. Efforts will be made by teachers to keep space between children during times when children might typically be more closely situated such as at circle time and when eating.

Playground/Outdoor Procedures

- One class only will be permitted to play on the playgrounds at any given time.
- Weather permitting, time spent outdoors will be increased and encouraged.

Lunch/Snacks

- Parents will send in snacks at the beginning of the school year for classroom use which will be served to the children by their teachers.
- Parents will provide a lunch for their child which will be stored in their child's cubby. Please wash your child's lunch box daily with soap and warm water.
- Please send an insulated, reusable water bottle for your child's use during snack and lunch. Water fountains will not be operational.

Cleaning and Hygiene

- Children will wash their hands immediately upon arrival in their classroom.
- There will be regularly scheduled times to wash hands throughout the day as well as before eating, after using the restroom and any time a child is observed sneezing or coughing.
- Frequently touched surfaces will be cleaned and disinfected throughout the day.
- All rooms and bathrooms will be cleaned and sanitized at the end of each day.
- The use of shared supplies will be minimized by asking parents to supply items such as markers, crayons, scissors, etc. for their child's use only.
- Disposable gloves will be worn by the staff when serving food and when diapering, changing soiled clothes, providing bathroom assistance and wiping noses and faces. Changing of gloves is required between children, along with hand washing and disinfecting the area when needed.

COVID Exposure/Sick Students

- One additional temperature check will be taken by the classroom teacher during the day.
- If a child exhibits signs of COVID-19 during the day, the parents will be contacted immediately for pick up while the child waits with a staff member in an isolation room.

- Parents will be expected to have a person available for prompt pick up of a sick child if needed during the school day.
- Families will be notified if a positive case of COVID-19 is identified within the preschool. We will follow the guidelines of the CDC and the NC DHHS. The local Health Department will be notified and their guidance will be followed regarding notifications and/or closings that may be necessary. Confidentiality regarding any positively identified cases of COVID-19 is expected.
- We ask that any student who presents with a fever during the school day be tested for COVID-19 in order that the persons who may have experienced an exposure to the student can be notified.
- If a student tests negative for COVID-19 after exhibiting symptoms of COVID-19, the child may return to preschool after feeling well and going fever free for 24 hours without fever-reducing medication.
- If a student has a positive COVID-19 test, the child must be symptom and fever free for three days before returning to preschool and it must have been at least 14 days since the positive diagnosis.
- If a student has a positive COVID-19 test, but is not symptomatic, they must remain home for 14 days after the diagnosis.
- If your child has been exposed to COVID-19 but exhibits no symptoms, they may not return to preschool for 14 days.
- The same guidelines will pertain to staff. In addition, any staff member who tests positive for COVID-19 must have a negative test before returning to school.

Tuition

- Tuition will continue to be charged if a classroom or the preschool must be temporarily closed due to COVID.

General Guidelines

- As a Christian preschool, we believe that it is our responsibility to care for one another. We ask that you protect our students and staff by being diligent with helping to stop the spread of COVID-19 both inside and outside of preschool.
- We will become one another's bubble and we will show our love by protecting each other by being diligent with the three W's (Wear, Wait, Wash) at all times.

_____ have read and understand St. Luke Preschool's
(Print Name)

COVID-19 Policies and Procedures. I understand that there is an assumed risk of exposure to COVID-19 at St. Luke Preschool. I will support St. Luke Preschool in the implementation of this policy and agree to do all in my power to help prevent the spread of COVID-19.

(Signature)

(Date)

